

Job Description

JOB TITLE: -	NEW DAWN CARE ASSISTANT
RESPONSIBLE TO: -	Registered Manager
JOB PURPOSE: -	To make a real difference to the quality of life of the individuals we support, enabling their independence for as long as possible and maintaining their dignity. Care is about getting to know each as an individual, their likes/dislikes, engaging in their past life and experiences; and from this knowledge developing a rapport that helps us, and you, to tailor the support we provide.
SCOPE: -	We have a reputation for providing exceptional care to our clients (who are clustered in and around Craven Arms/Church Stretton). This takes dedication, commitment and reliability to ensure we deliver the quality and continuity of care that each individual needs; in a professional, caring manner whilst always adhering to the current Care Standards.

Summary of responsibilities

The sorts of things our Care Assistants do are all about promoting independence as much as possible, hence vary client by client.

1. The role can include help with getting out of bed, getting dressed; preparing breakfast/other meals of the day, assisting with eating and drinking; helping with personal care such as washing/showering; assisting with medication/applying creams/giving drops. Sometimes it's just having a cuppa with you.
2. It's always about being cheerful and smiling; having a can-do approach, respect and care for others (of course, the individuals we are supporting, but also your fellow Care Assistants).
2. Caring is social – it's about getting to know the individuals we support as people, their likes/dislikes helping them maintain contact with family/friends/local community. Shopping, going out can all be part of the role.
3. Your observations and suggestions about individuals will be important to us and will be listened to. You'll be able to comment on and be involved in individual care plans.
4. You'll have an App on a work phone setting out what needs to be done each call and prompting you to note down observations and updates.
6. You'll get full training (most of which is mandatory) - including on company policies and procedures and the Care Certificate. Training is carried out online, in the office and externally. There's also regular one2ones, and staff meetings from time to time.
7. Sometimes care plans include care for personal belongings (excluding cash and valuables), tidying bedrooms, cupboards/wardrobes, making beds, emptying commodes, washing, cleaning and laundering personal property and other light domestic tasks.

We typically support clients between 08.00 and 14.00; 16.30 – 21.30; 7 days a week; and staff shifts cover mornings, afternoons and evenings, in any combination of:

- Short shifts (minimum 4 hours including travel time)
- Long shifts (maximum 6 hours including travel time)
- Days where you work one shift and/or days where you work two
- Working mainly weekends, or
- mainly evenings, or
- A mix of alternate weekends and a couple of days during the week.

Other Activities – the role is so varied a job description cannot capture every detail – but rest assured you will only be asked to do what is within your capabilities.