

## Job Description

<b>JOB TITLE: -</b>	<b>CARE WORKER</b>
<b>RESPONSIBLE TO: -</b>	<b>Registered Manager</b>
<b>JOB FUNCTION: -</b>	To make a real difference to service user's lives by providing a Care service, as part of a care, by getting to know service users, their likes/dislikes, engaging in their past life and experiences and from this knowledge developing a rapport that enables recognition of small changes, so you can adapt support. It's also about maintaining dignity and respect.
<b>SCOPE: -</b>	We have a reputation for providing high quality standards of professional care within the community. Operating primarily within and around Craven Arms/Church Stretton; maintaining this reputation is fundamental to the ongoing success of the company. This role requires dedication, commitment and reliability in order that we deliver the quality and continuity of care that each service user requires; in the timeframes to which we are committed and in the professional, caring manner on which we have built our reputation and which adhere to the current Care Standards.

### Summary of principle responsibilities

1. The physical care of service users vary and may include help with mobility, getting to the toilet, washing, dressing and feeding. It's also about promoting independence and encouraging service users to undertake these tasks for themselves wherever possible.
2. Social duties will include talking to and listening with service users helping them to maintain contact with family, friends and the community and assisting with shopping and recreation.
3. Attending to the personal needs of service users including helping them to achieve objectives for themselves in line with agreed care plans.
4. Helping to create a warm and friendly atmosphere within which the service users can be encouraged to develop to their fullest potential.
5. Contribute to discussions on individual care plans for service users and the reporting process by maintaining and updating records as required.
6. Attend mandatory training together with other appropriate training courses as required, including NVQ 2 Care and attend staff meetings as requested by the Manager.
7. Be aware of emergency procedures, report hazards to the Care Manager and respond to emergencies as appropriate.
8. If part of the care plan, care for the personal belongings (excluding cash and valuables) of service users including tidying bedrooms, cupboards/wardrobes, making beds, emptying commodes, washing, cleaning and laundering personal property if necessary; and other light domestic tasks.
9. Administer medication for service users in line with current policy and procedures.
10. Ability to work at least 16 hours a week, including alternate weekends; 7.00/7.30 am starts and/or 9.30/10.00pm finishes. Our care teams cover the hours of 7am – 2pm and 4pm – 10pm; 7 days a week, 365 days of the year. Our Carers work anything from two to six hours at a time, depending on their circumstances and the requirements of our clients.

**Other Activities** - May undertake work on an ad-hoc basis which will fall outside of the job holders core accountabilities but within the job holder's capabilities.